

ORDER NO. 004263/MINMIDT OF JULY 03, 2014 ESTABLISHING THE CONTENT OF THE APPLICATION FOR APPROVAL UNDER THE INCENTIVES PROVIDED FOR BY LAW NO. 2013/004 OF THE APRIL 18, 2013 LAYING DOWN INCENTIVES FOR PRIVATE INVESTMENTS IN THE REPUBLIC OF CAMEROON.

THE MINISTRY OF INDUSTRY, MINES AND TECHNOLOGICAL DEVELOPMENT,

MINDFUL OF THE CONSTITUTION;

MINDFUL OF LAW NO 2002/004 OF 19<sup>TH</sup> APRIL 2002 INSTITUTING THE INVESTMENT CHARTER IN THE REPUBLIC OF CAMEROON,

MINDFUL OF THE LAW NO. 2013/004 OF APRIL 18, 2013 LAYING DOWN THE INCENTIVES FOR PRIVATE INVESTMENTS IN THE REPUBLIC OF CAMEROON;

MINDFUL OF THE DECREE No. 2013/296 OF SEPTEMBER 9, 2013 AMENDING AND SUPPLEMENTING CERTAIN PROVISIONS OF THE DECREE No. 2005/310 OF SEPTEMBER 1, 2005 ON THE ORGANIZATION AND FUNCTIONING OF THE INVESTMENT PROMOTION AGENCY

MINDFUL OF THE DECREE No. 2011/408 OF DECEMBER 9, 2011 ON THE ORGANIZATION OF THE GOVERNMENT;

MINDFUL OF THE DECREE No. 2011/409 OF DECEMBER 2011 ON THE FORMATION OF THE GOVERNMENT;

MINDFUL OF THE DECREE OF 1<sup>ST</sup> OCTOBER 2012 ON THE ORGANIZATION OF THE MINISTRY OF MINES, INDUSTRY AND TECHNOLOGICAL DEVELOPMENT.;

MINDFUL OF DECREE NO 2013/092 OF 3<sup>RD</sup> APRIL 2013 ON THE ORGANIZATION AND FUNCTIONING OF THE INVESTMENT PROMOTION AGENCY FOR SMALL AND MEDIUM SIZED ENTERPRISES [IPASME] MODIFIED AND COMPLEMENTED BY DECREE NO 2013/297 OF 9<sup>TH</sup> SEPTEMBER 2013,

MINDFUL OF DECREE NO 2013/298 OF 9<sup>TH</sup> SEPTEMBER 2013 ON THE CREATION, ORGANIZATION AND FUNCTIONING OF THE COMMITTEE FOR THE CONTROL OF EFFECTIVENESS OF INVESTMENTS.

MINDFUL OF THE OPINION OF THE REGULATION AND COMPETITIVENESS COUNCIL.

## **ORDERS.**

**ARTICLE 1:** THIS ORDER DETERMINES THE CONTENT OF THE APPLICATION FILE FOR THE BENEFITS PROVIDED BY LAW NO. 2013/004 OF THE APRIL 18, 2013 LAYING DOWN THE INCENTIVES FOR PRIVATE INVESTMENTS IN THE REPUBLIC OF CAMEROON.

**ARTICLE 2:** ANY INVESTOR WHO REQUEST AN APPROVAL CONSTITUTES A FILE CONTAINING THE FOLLOWING DOCUMENTS

(1) AN APPLICATION IN THREE COPIES, INCLUDING THE ORIGINAL STAMPED AT THE CURRENT RATE INDICATING:

A) FOR AN INDIVIDUAL:

- HIS NAMES AND SURNAMES, HIS FILIATION, HIS DOMICILE, HIS NATIONALITY AND HIS ADDRESS;
- A CERTIFIED COPY OF HIS NATIONAL IDENTITY CARD OR ANY OTHER MEANS OF IDENTIFICATION OFFICIALLY RECOGNIZED.

B) FOR A COMPANY:

- ITS LEGAL STATUS, ITS COMPANY NAME, ITS HEADQUARTERS AND ITS ADDRESS, THE NAMES, STATUS AND NATIONALITIES OF ITS MANAGEMENT TEAM,
- A NOTARIZED EXPEDITION OF ITS ARTICLES OF INCORPORATION;
- A LIST OF PARTNERS OR SHAREHOLDERS SPECIFYING THE PERCENTAGE OF SHARES HELD BY EACH, AS WELL AS THEIR NATIONALITY;

(2) A CERTIFICATE OF INCORPORATION OF THE COMPANY IN THE TRADE REGISTRY OR ANY EQUIVALENT DOCUMENT;

(3) FOR EXISTING BUSINESSES, IN ADDITION TO THE DOCUMENTS REFERRED TO IN SUBPARAGRAPHS 1 AND 2, THEY MUST PROVIDE THE FOLLOWING ADDITIONAL ONES;

- A COPY OF THE TAXPAYER'S CARD;
- A COPY OF THE BUSINESS LICENSE;
- TAX CLEARANCE CERTIFICATE FROM THE DEPARTMENT OF TAXATION.

(4) A) A FEASIBILITY STUDY OF THE PROJECT INCLUDING:

A) THE DESCRIPTION OF THE ACTIVITIES TO BE UNDERTAKEN,

B) THE MARKET STUDY;

C) A TECHNICAL STUDY INDICATING:

- THE AMOUNT OF INVESTMENTS;
- THE LIST OF EQUIPMENT AND MATERIAL TO BE IMPORTED;
- THE RAW MATERIALS TO BE USED;
- THE PRODUCTION PROCESS;
- THE INVESTMENT PROGRAM AND THE DIFFERENT PHASES OF THE PROJECT;
- THE ORGANOGRAM OF THE COMPANY, THE JOBS TO BE CREATED BY CATEGORY AND WAGES;
- THE TIMETABLE FOR IMPLEMENTATION OF THE PROJECT.

**B) AN ECONOMIC AND FINANCIAL STUDY INDICATING**

- THE PROJECTED OPERATING ACCOUNTS FOR FIVE (5) YEARS;
- THE PROFITABILITY OF THE PROJECT;
- THE PLAN OF AMORTIZATION OF CAPITAL ASSETS AND BORROWING POTENTIAL;
- THE PLAN FOR THE FINANCING OF THE COMPANY COUPLED WITH EITHER A FINANCING AGREEMENT, OR A LETTER OF INTENT, OR ANY OTHER DOCUMENT IN LIEU THEREOF.

**ARTICLE 3.-** APPLICATION FILES REFERRED TO IN ARTICLE 2 ABOVE ARE FILED AGAINST A RECEIPT TO THE OWNERS, WITH THE ONE STOP SHOP CREATED WITHIN THE ORGAN IN CHARGE OF:

- THE PROMOTION OF SMALL AND MEDIUM SIZED ENTERPRISES (SMSE), FOR LOCAL SMSE;
- THE INVESTMENTS PROMOTION AGENCY FOR FOREIGN INVESTORS AND OTHER LOCAL INVESTORS.

**ARTICLE 4.-** THIS ORDER WHICH REPEALS THE PROVISIONS OF THE ORDER NO. 005140/CAB/MINMIDT/SG/DAJ OF SEPTEMBER 10, 2013 FIXING THE CONTENT OF THE APPLICATION TO BENEFIT FROM INCENTIVES PROVIDED FOR BY LAW NO. 2013/004 OF THE APRIL 18, 2013 LAYING DOWN THE INCENTIVES TO PRIVATE INVESTMENT IN THE REPUBLIC OF CAMEROON, SHALL BE REGISTERED, PUBLISHED ACCORDING TO THE PROCEDURE OF URGENCY AND INSERTED IN THE OFFICIAL GAZETTE IN FRENCH AND ENGLISH. /-

**YAOUNDÉ, JULY 03, 2014**  
**THE MINISTER OF MINES,**  
**INDUSTRY AND**  
**TECHNOLOGICAL DEVELOPMENT**  
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**(É) EMMANUEL BONDE**